
The City of Renton is accepting applications for

Maintenance Services Worker II (Utility Locator)

(Represented by 2170 AFSCME)

Salary Range: \$3,355 to \$4,090 per month

Date Opened: January 25, 2008
Date Closed: February 8, 2008

APPLICATION PROCEDURE

To be considered for this position in the Planning/Building/Public Works Department, complete and return a **City of Renton Application, and Skill Sheet** on or before 5:00 pm on the closing date to HR & RM, 1055 South Grady Way, Renton, WA 98057. Postmarks are not accepted.

Applications may be obtained by using the following options:

- Download an application from the City's website, www.rentonwa.gov. Click on "City Jobs Available";
- Request an application via email at bsandler@ci.renton.wa.us;
- Visit the Human Resources & Risk Management Department on the seventh floor at City Hall; or
- Call 425.430.7650.

NATURE OF WORK

Under the direction of the Water Systems Manager/Water Maintenance Supervisor, perform semi-skilled work involving the interpretation of maps, blueprints, and schematics in locating underground storm, sanitary sewer, water lines, street lighting/signalization, power, and communication lines owned by the City of Renton. Work is performed outdoors and involves driving a vehicle to conduct work, seasonal heat and cold or adverse weather conditions, and work in close proximity of large noisy construction equipment operations.

REPRESENTATIVE ESSENTIAL DUTIES

- Perform a variety of responsible duties in the construction, maintenance, and repair of City facilities and systems.
- Read and interpret maps, blueprints, and schematics to locate City storm, sanitary sewer and water lines, and street lighting and signalization for all customers that use the State of Washington One Call System, including engineers, contractors, utilities, street, and traffic divisions.
- Communicate and interact with personnel from various City departments, regional utilities, contractors, and the general public regarding the location of utilities.
- Operate a variety of technical and detection equipment used to locate underground utility lines and cables.
- Prepare reports and records related to inspections, utility locations, permits and daily activities.
- Receive "on call" location requests and assure they are located according to established time lines as stated by the One Call System.
- Update sketches, blueprints, and schematics to reflect new or corrected line locations and report changes to Utility or Traffic Engineering.

- Assist in the removal of old pipe and install new pipe lines, mains, services, and hydrants.
- Assist in excavation of trenches to proper grade and line, placing bedding and laying pipe and appurtenances; backfill trenches and test piping; assist in cutting, threading, and coating pipe and caulking joints; assist in leak detection and repair; dig and backfill excavations manually and using light equipment; assist in the cleanup of job sites; perform general cleanup within right-of-ways and other areas as required; direct cleanup crews as assigned.
- Assist in a variety of construction projects; install and replace water meters; assure that water meters are operating properly; input meter readings, meter conditions, and special instructions into hand-held porta processor; respond to customer questions and complaints; maintain the area around meters and assure meter boxes are clean of dirt, debris, and water.
- Operate tools and equipment such as a computer, utility locator, wrenches, shovel, and shut-off devices; and perform traffic control duties for co-workers, other City departments, and contractors as assigned.
- Perform related duties as assigned.

(Representative essential duties are intended to present the essential duties performed by employees in the classification and may not reflect all the duties performed in the job.)

WORKING CONDITIONS

The work is performed outdoors in all weather conditions and requires heavy physical labor and the ability to walk, stoop and bend for extended periods of time.

MINIMUM REQUIREMENTS

Graduation from high school and one year of experience in locating for private or public utilities; or any equivalent combination of education, training, experience, knowledge, skills, and abilities that would allow an individual to proficiently perform the duties of the position. A valid Washington State driver's license is required at date of hire. A flagging certificate, forklift card, first aid and CPR certifications, and a State of Washington OIT (Operator in Training) certificate in Water Distribution is required within the first six months of employment.

SELECTION PROCEDURE

- The top applicants whose qualifications most closely meet the requirements of the position will be invited to participate in a competitive selection process consisting of a written exam weighted at 30%, a practical exam to demonstrate knowledge and operation of a locating machine at 30%, and an oral board interview weighted at 40%. The combined pass point will be 70%.
- A 6-month eligibility list may be established following completion of the selection process.
- A driving abstract will be required at time of hire and an offer of employment is subject to review.
- If you are invited to participate in the selection process and need ADA accommodation, please notify HR & RM at the time you are scheduled for testing. Healthcare provider documentation attesting to accommodation requirements shall be required prior to testing.

VETERAN'S PREFERENCE

In accordance with RCW 41.04, veterans who meet criteria for Veteran's Preference and achieve passing scores on competitive employment examinations may qualify to have 5 to 10% added to their final weighted score where a ranked eligibility list is established. If claiming Veteran's Preference, attach a copy of your DD214 to the back of the application along with the Veterans Status form. If the selection process does not include a competitively scored examination process with ranking, Veteran's Preference scoring criteria will not be applied. EOE-/bcs/1/08